

Government of Bihar
BIHAR STATE DISASTER MANAGEMENT AUTHORITY
(DISASTER MANAGEMENT DEPARTMENT)

Inviting Expression of Interest/Call for Proposal

An Expression of Interest / Call for Proposal for the preparation of "City Disaster Management Plan" (CDMP) in all existing Nagar Nigams of Bihar is invited from the competent experienced agency.

- This Expression of Interest and Call for Proposal is issued by the Bihar State Disaster Management Authority (BSDMA) to obtain proposals from reputed and registered agencies such as Academic and Research Institutions/Consulting Agencies/Societies/Trusts (or consortium thereof) to enter into a contract for Preparation of the City Disaster Management Plans (CDMPs) for the areas of Nagar Nigams i.e. Ara, Begusarai, Bhagalpur, Bihar Sharif (Nalanda), Darbhanga, Gaya, Katihar, Munger, Muzaffarpur, Patna, Purnia and Saran.
- Considering the importance of issues, BSDMA seeks the services of renowned agencies for preparation of detailed City Disaster Management Plan with emphasis on preparedness, mitigation and response to disasters. It shall also include different aspects of Smart City Concept in the plan.
- **Pre bid Conference:**
In response to this advertisement of EoI regarding the proposal under subject, a pre bid conference of potential desirous bidders will be held on **27th December, 2018 in the Conference Hall of BSDMA at 02.00 PM.**
- Detailed bid document, ToR, terms and condition can be accessed from the website www.bsdma.org or one can visit the office/or contact Dr. Pallav Kumar, Project Officer, HRD, CB & Training, e-mail: pallavkumar@bsdma.org; info@bsdma.org during any working day.
- Opening of Technical Bid - 16th January, 2019 at 11.00 AM followed by a Presentation of successful bidders at 02.00 PM on the same day.
- Opening of Financial Bid - 07th February, 2019 at 11.00 AM.
- The Technical and financial bid should be submitted in a sealed envelope separately and must reach the office of BSDMA to **Secretary, Bihar State Disaster Management Authority (BSDMA), 2nd Floor, Pant Bhawan, Patna – 800001, on or before 11th January, 2019 latest by 05.00 PM.**


Secretary,

Bihar State Disaster Management Authority (BSDMA)

**BIHAR STATE DISASTER MANAGEMENT AUTHORITY
(DISASTER MANAGEMENT DEPTT.)**

2nd Floor, Pant Bhawan, Patna -800001

Phone No.-0612-2522032, Fax No. - 0612-2532311

Website - www.bsdma.org

**Expression of Interest and Call for Proposal to Prepare City Disaster Management Plan
(CDMP) in the selected Cities of Bihar (all existing Nagar Nigams).**

This Expression of Interest and Call for Proposal is issued by the Bihar State Disaster Management Authority (BSDMA) to obtain proposals from reputed and registered agencies such as Academic and Research Institutions/Consulting Agencies/Societies/Trusts (or consortium thereof) to enter into a contract for Preparation of the City Disaster Management Plans (CDMPs) for the areas of Nagar Nigams i.e. Ara, Begusarai, Bhagalpur, Bihar Sharif (Nalanda), Darbhanga, Gaya, Katihar, Munger, Muzaffarpur, Patna, Purnia and Saran.

1. Project Background:

With passing of Disaster Management Act., 2005, a paradigm shift has taken place in realm of Disaster Management with emphasis on prevention, preparedness and mitigation of Disasters. It is now imperative to have a strategy by integrating all existing resources and opportunities under unified plan to stipulate effective disaster management mechanism.

As per 2011 census, Bihar is having highest population density among all states of India which is 1102 person per square km. The State is having total urban population of 117 Lakh (11.30%) which was only 87 Lakh (10.48%) in 2001, thus showing an increase of 30 Lakhs in just 10 year. Due to unplanned and haphazard settlement, the vulnerability of urban population in cities of Bihar has increased enormously. This has ultimately led to risk of huge loss of life and property during various disasters.

Urban Disaster Risk Reduction (DRR) is about multi-sectoral efforts for reducing disaster risks associated in cities and towns. This means assessing exposure to hazards of urban populations due to diffused governance, environmental degradation and overstretching of resources. The overall aim of urban risk management is to reduce vulnerabilities and strengthen resilience of urban communities. This becomes more important in the light of fast growing

urban settlements and infrastructures. There is a need to visualise the need of urban resilience in long term perspective and develop strategies for next two to three decades. The futuristic plan for DRR (Disaster Risk Reduction) requires advance planning and researches.

Urban settings have some unique characteristics which should be kept in mind while developing a DRR strategy. These include population concentrations, infrastructure, complexity of poverty, social inequality, political and economic value, the types of hazard faced and potential impact of those hazards, community integration and social cohesion besides the capacity of communities to cope with disasters.

In addition to natural disasters, urban areas are prone to many other kinds of disasters which are due to the nature of population and settlements in urban setup. There are more incidents of *road accidents, fire, stampede, urban flooding, solid waste; e-waste and bio-waste management, safe drinking water and drainage problems etc. in urban areas. Pollution in terms of air, noise and environmental degradation etc. are acute problems in our cities.* Dense Population and Overcrowding, Unhygienic Living Standard and Related Health Problem, Growing numbers of Slum Dwellers, Inadequate Public Infrastructure, Inadequate Public Transport, Sewerage Problems, Inadequate Safe Water Supply, Unorganised and non-engineered infrastructure, Lack of Safe Housing, Problem of Public Safety and Urban Crimes are other challenges for Urban resilience.

Further various events of mass gathering such as during festivals of Durga Puja, Chhath Puja, Id Celebrations, Moharram Processions or political congregation have been a regular feature in urban areas. This requires specific preparedness and interventions by the Urban Local Bodies (ULBs).

In this context it is of utmost importance to have a comprehensive city disaster management plan for major cities of the state covering all aspects of disaster management and also of changing climatic conditions.

2. Terms of Reference (ToRs):

- i. This Expression of Interest and Call for Proposal is illustrative in nature and all narrations are intended to be used by the applicant as a preliminary background explanation. This does not necessarily contain all relevant information and the

BSDMA reserves the right to amend its requirements or the information contained in this notice at any time during the selection process.

- ii. The BSDMA offers no warranties in regard to the information contained in this notice and shall not be liable for any loss or damage as relates to this notice for any applicant, potential applicant or any other third party arising as a result of reliance on this notice or any subsequent communication.
- iii. The BSDMA reserves the right to disqualify any applicant who provides information which later proves to be incorrect, or which does not supply the information required by this notice.
- iv. The BSDMA will not be liable for any costs of any applicant participating in this process.
- v. The submission of a response to this notice by any applicant or potential applicant confirms the applicant or potential applicant's acceptance of all terms and conditions of this notice.
- vi. Only proposals submitted strictly in accordance with this notice or as may be required by the BSDMA will be considered as valid proposals.
- vii. This notice is not a Work Order. A separate Work Order will be issued only after selection of the preferred applicant(s).
- viii. All information supplied by the BSDMA in connection with this notice shall be treated as confidential.

3. Objective of the Assignments

The specific objectives for this assignment would be as follows:-

- I. CDMP shall account on the vulnerabilities of the city for disasters based on its geography, demography, past history of disasters and its social and environmental aspects.
- II. The CDMP covers inter alia identification of areas in the district vulnerable to different forms of disasters, through proper investigation and measures to be taken for prevention and mitigation of disasters.
- III. CDMP shall be framed as a set of guidelines to be followed for effective disaster management and thus forms an action plan for the city.

4. Cities and break up of assignment

The CDMP is to be formulated of 12 cities of the state having Municipal Corporations.

These cities have been grouped into 6 groups having one big and one small city as follows -

Group 1	Patna & Ara
Group 2	Muzaffarpur & Saran
Group 3	Bhagalpur & Munger
Group 4	Gaya & Bihar Shariff (Nalanda)
Group 5	Purnia & Katihar
Group 6	Darbhanga & Begusarai

One agency will bid maximum for two groups of cities.

5. Scope of the Work

The City Disaster Management Plans (CDMPs) will include -

1. Profile of the city which will include -
 - a. Overview - History, Geography, Demography, Climatic Condition, Topography, Geology, Hydrology etc.;
 - b. Organizational and Administrative Structure of the City Governance
 - c. Economic Development - Land Use Analysis, Urban Economy, Pattern of Urban Development etc.;
2. Identification and analysis of various hazards (natural, human induced and environment & climate change related) in the concerned Municipal Corporation limits -
 - a. Hazard Profile of City;
 - b. Potential Hazard likes in City;
 - c. Seasonality of Hazards;
 - d. Hazard Analysis and Mapping of City;
 - e. History of Previous Disaster;
 - f. Probability Period / Seasonality of Disasters;
 - g. Risk Assessment;
 - h. Elements at Risk;
 - i. Vulnerable Property & Infrastructure;

3. Identification of roles and responsibilities of ULBs/DDMAs/SDMA/State agencies/Line Departments and concerned stakeholders etc. through HRVCA process during different phases of disaster management.
4. Disaster specific Prevention, Mitigation, Preparedness and Response plans in the context of a particular city/urban area.
5. Expected outcome of implementation of plans within a specific time frame.
6. Structural and non-structural issues to be covered with regards to different disasters.
7. Linkage of the Plan with the upcoming concept of Smart Cities.
8. How to make the particular areas as Resilient Cities with Resilient Critical Infrastructure and Resilient Livelihood as per DRR Roadmap of Bihar.
9. Provisions of capacity building through training and awareness generation.
10. Plan for recovery through reconstruction
11. Budget and financial resources for implementation of plan
12. Provision of monitoring and evaluation in the plan
13. Resource Inventory & Capability Analysis –
 - a. Contact Details,
 - b. List of Resource Person & Institutions
14. Any other important issues, as decided by BSDMA.

The CDMP will be developed in Hindi with commonly used terminologies in English. Agencies will also be required to submit English version of the CDMP for reference.

6. Responsibilities of the Agency:

- i. The agency will have to prepare a detailed City Disaster Management Plan for assigned city/cities.
- ii. The format for data collection and field verification will be finalized jointly by BSDMA and the agency which shall be as per the requirement of BSDMA.
- iii. The agency shall deploy necessary resources to arrange for physical verification and data collection to ensure obtaining of all required information as detailed in the format.

- iv. The agency will set up an office and will deploy its experts in the city for which plan is being developed for the whole period of plan formulation.
- v. The agency will also submit its analytical report on the physical verification to BSDMA including / along with all the filled in formats of the inspection for different aspects and areas of city.
- vi. The exercise is time bound and is to be completed as per the time schedule prescribed by BSDMA.
- vii. To ensure that concerned Municipal Corporation administration owns the plan.

7. Responsibilities of the BSDMA:

- i. To provide letter of introduction for visit to concerned departments/offices.
- ii. To facilitate access to field offices for data collection.
- iii. To coordinate the activities and provide necessary instructions whenever required to avoid any disturbances and loss of time for carrying out the assignment.
- iv. Finalize template of plan in consultation with the stakeholders and concerned agency.
- v. Review the progress from time to time.

8. Methodology:

Participatory City Appraisal Methodology on the lines of PRA shall be followed involving the city dwellers and other stakeholders in preparation of the plan.

9. Reports and Deliverables:

- i. Inception report within one month of the award of the work order of the assignment for the preparation of CDMP in hardcopy and a softcopy in CD.
- ii. Mid-term progress report after 3 months of the award of the work order of the assignment in hardcopy and a softcopy in CD.
- iii. Draft CDMP after 5 months of the award of the work order of the assignment in hardcopy and a softcopy in CD.

- iv. Final Report (incorporating the comments/feedback from BSDMA) within 6 months of the award of the work order of the assignment in two hardcopies and two softcopies in CDs.
- v. The reports will be reviewed by the Review Committee constituted for the same by BSDMA and would be consisting of members from the concerned departments/offices. The Review Committee will provide review and approval report within 15 days after report submission by the agency.

10. Eligibility Criteria & Conditions

- i. Applicants must submit their proposal in two parts. The first part will contain the Technical Proposal. The second part will contain the Financial Proposal.
- ii. Depending on the nature of the assignment, Consultants are required to submit a Full Technical Proposal. Annexure-I indicates the format of the Technical Proposal to be submitted. Submission of the wrong type of Technical Proposal will result in the Proposal being deemed non-responsive.
- iii. The Technical Proposal containing **name and complete contact details with address, phone numbers and E-mail ID** of applicant agency (Lead Agency in case of a consortium) should be kept in a sealed envelope marked "**Technical Proposal**". The Financial Proposal should be kept in a separate, sealed envelope marked "**Financial Proposal**".
- iv. The two sealed envelopes should then be kept in one bigger sealed envelope super scribed with the wordings "**To be opened by Authorised Person only**" and this envelope should be clearly marked "**Proposal for Preparation of CDMPs**". The applicant agency should clearly indicate its **name and complete contact details with address, phone numbers and E-mail ID** on the outer bigger envelop.
- v. The Technical proposal will have the detailed design of the CDMP as per the given ToR.
- vi. The Approach and Methodology for the preparation of CDMP should be detailed out which will showcase the understanding of the applicant on the requirements of this notice.
- vii. The agency is also required to indicate their preference for number and names of cities where they will like to take up the development of CDMPs. BSDMA,

however reserves the right to allocate any district(s) to the selected agency or agencies irrespective of the preference indicated.

- viii. The applicant agency is also required to provide the details of the key personnel. The list of the proposed Professional staff team by area of expertise, the position that would be assigned to each staff team member, and their tasks (format Attached).
- ix. The details of the Team Structure should be laid down in the technical bid with CVs of all the listed personnel for this assignment.
- x. The agency shall produce an affidavit that the employee attached to the assignment shall continue till the completion of the project. Under exceptional circumstances, the change in the employee attached to the project shall be made by the agency with the prior approval of BSDMA.
- xi. The applicant agency is also expected to showcase past experience in making a plan.
- xii. Agencies having prior work experience of similar nature in Bihar will be preferred based upon, their expertise and satisfactory execution of the same.
- xiii. Agencies must have knowledge of and strict compliance of Smart Cities concept.
- xiv. The agency should have experience of minimum 5 years in the relevant area as on 1 December 2018.
- xv. In case of a consortium these mandatory documents will be applicable to the lead agency.
- xvi. The Technical Proposal shall not include any financial information. A Technical Proposal containing financial information may be declared non responsive.
- xvii. The Financial Proposal shall be prepared using the attached Standard Forms (Annexure-II). It shall list all costs associated with the assignment, including (a) remuneration for staff and (b) reimbursable expenses indicated in the Data Sheet. If appropriate, these costs should be broken down by activity. All activities and items described in the Technical Proposal must be priced separately; activities and items described in the Technical Proposal but not priced, shall be assumed to be included in the prices of other activities or items.
- xviii. An authorized representative of the Consultants shall initial all pages of the original Technical and Financial Proposals. The authorization shall be in the form

of a written power of attorney accompanying the Proposal or in any other form demonstrating that the representative has been duly authorized to sign.

- xix. The agency shall be registered and not blacklisted by any government department, organisation or agency. An affidavit to this effect shall be furnished with the expression of interest.
- xx. The agency should have completed project of not less than 5 lakhs in any one year spanning a period of 3 year.
- xxi. The Contract may be terminated with one month notice subject to delay/unsatisfactory performance in the work.

11. Pre Bid Conference:

In response to the advertisement of EoI regarding the proposal under subject, a pre bid conference of potential desirous bidders will be held on **27th December, 2018** in the Conference Hall of BSDMA at 02.00 PM.

12. Last Date for submission of Proposal:

The Technical bid and Financial bid (as stated above) must reach the office of BSDMA **on or before 11th January, 2018 latest by 05:00 pm** on any working day. The complete proposal document should be sent by courier/registered post/speed post to **Secretary, Bihar State Disaster Management Authority (BSDMA), 2nd Floor, Pant Bhawan, Patna -800001, Phone No.- 0612-2522032.**

The Technical Proposal will be opened on **16th January, 2019 at 11:00 am** by the competent authority at BSDMA. The applicant agencies, if interested, can remain present at the time of opening of proposals. The proposals will be opened and scrutinised as per instructions given in this document for basic eligibility criteria (including list of mandatory documents), based on which the proposals will be shortlisted for technical evaluation of their proposals. **It is mandatory for these shortlisted agencies to make a presentation of their Technical Proposals on Approach/Process/Methodology/Team Structure etc. on 16th January, 2019 from 02.00 pm** at BSDMA conference hall before the Technical Evaluation Committee of BSDMA

constituted for this purpose. Late bid i.e. bids received after the specified date and time of receipt shall not be considered.

13. Evaluation Criteria:

Tender will be awarded to the Bidder with the highest score based on the Quality and Cost Based Selection (QCBS) Evaluation Method. The evaluation would consist of following phases:

1. Technical Appraisal:

- a. The evaluation committee of BSDMA shall evaluate the Technical Proposals on the basis of their responsiveness to the Terms of Reference, applying the evaluation criteria, sub-criteria. Each responsive Proposal will be given a technical score. A Proposal shall be rejected at this stage if it does not respond to important aspects of the RFP, and particularly the Terms of Reference or if it fails to achieve the minimum technical score indicated in the Evaluation Matrix.
- b. The applicant will be required to make presentation at BSDMA Office, Patna at their own cost with their company profile, prior experience and also the methodology to be adopted for conducting the assignment. The eligible agencies shall give presentation in detail on experience, project team, understanding of the assignment and the detailed approach and methodology. Technical appraisal of the agency will be done considering their prior work experience, presentation, Project Team and experience of personnel deployed, understanding of the requirements of the project and proposed Approach & Methodology. The short listed agencies shall be qualified for opening of financial bid.
- c. The technical bid will be analyzed and evaluated and the technical bid marks shall be assigned to each bid on the basis of following evaluation matrix

Bid Component	Weightage in Technical Score	Minimum Qualification Score
Presentation on the Technical bid by the agency before the Technical Evaluation Committee	10	5
Understanding of the requirements of the project and proposed Approach & Methodology	40	20
Project Team, qualifications and	30	15

experience of personnel deployed		
Prior experience in making a Disaster Management Plan	20	10
Total	100	50

2. **Financial Appraisal:** The Financial Bid of those bidders who have been found to be technically eligible will be opened on **07th February 2019 at 11.00 am** in the conference hall of BSDMA. The Financial bids of ineligible bidders will not be opened. These Bids shall be opened in the presence of representatives of technically eligible bidders, who may like to be present. Selection will be based on quality & cost based selection only (QCBS).

14. Evaluation and Comparison of Bids

70 % weightage will be awarded for Technical Evaluation and 30 % weightage will be awarded for Financial Evaluation. Technical Bid will be assigned a Technical score (Ts) out of a maximum of 100 points, as per the Scoring Model provided in the **Annexure – III (copy of the illustration is attached)**. The commercial scores would be normalized on a scale of 100, with lowest score being normalized to 100 and the rest being awarded on a pro-rata basis. Such normalized scores would be considered for the purpose of QCBS based evaluation, explained in section below.

Final Evaluation Criteria - Quality and Cost based selection (QCBS)

The individual Bidder's commercial scores (CS) are normalized as per the formula below:

$F_n = F_{min}/F_b * 100$ (rounded off to 2 decimal places) Where,

F_n = Normalized commercial score for the Bidder under consideration

F_b = Absolute financial quote for the Bidder under consideration

F_{min} = Minimum absolute financial quote

Composite Score (S) = $T_s * 0.7 + F_n * 0.3$

The Bidder with the highest Composite Score(S) would be awarded the contract.

15. How to apply:

- The agencies/organizations should send their profile, relevant work experience etc. in the prescribed format (Annexure-I) along with supporting documents and

testimonials for a technical appraisals by BSDMA in a cover superscripted, "Technical bid".

- ii. The financial bid will have to be furnished in a separate cover which will be superscribed "Financial bid" as per Annexure-II. One agency can bid for maximum two group.

16. Agreement:

The award of contract will be assigned to the finally selected bidder on **19th February 2019 at 02.00 pm**. The agency will have to enter into an agreement with BSDMA. The copy of the agreement shall be made available by BSDMA to the selected agencies and executed before assigning work.

17. Duration of the Project:

The assignment should be completed within 06 month time from date of signing of MoU.

Damages for Delay:

If the agency fails to adhere to the provisions mentioned here under the subhead of **Reports and Deliverables**, without any proper justification, for which decision of BSDMA shall be final and binding. The BSDMA shall be fully entitled to levy damages for delay @ 10% of the payments to be made to the agency at every stage.

18. Payment Terms:

1. Submission of Inception Report – 20% of contracted amount
2. Submission of Draft Report – 30% of contracted amount
3. Submission and approval of Final Report – 50% of contracted amount

(Note: The agency shall pledge a bank guarantee to BSDMA to the extent of **5%** of the total contracts. This guarantee will be returned by BSDMA only after submission of final report by the agency and on approval by BSDMA).

19. Termination of Contract:

At any point of time if BSDMA finds that the performance of the agency is not satisfactory or the agency is unable to carry out the work as per the requirement or the agency has caused or undue delay in submission of the deliverables, BSDMA shall have the right to

terminate the contract and award the same to any competent agency/party. In that case, the agency shall be liable to refund the whole amount taken from BSDMA in pursuance of the work order. In addition, the Bank Guarantee paid by the agency/party shall also be forfeited along with interest and the agency shall be black listed by BSDMA.

20. Removal of Difficulties:

In case of any difficulty or difference between the parties arising out of this Agreement or act of the interpretation of any term of this agreement or in respect of the work to be carried out by this agency, the decision of BSDMA shall be final and binding.

21. Right to accept any Bid and to reject any or all Bids:

BSDMA Authority reserves the right to accept any bid, and to annul the Tender process and reject any or all bids at any time prior to award of work, without thereby incurring any liability to the affected agency or any obligation to inform the affected agency of the grounds for its action.

For any further details, the interested parties/agencies may visit the office/contact the undersigned or **Dr. Pallav Kumar, Project Officer (HRD, Capacity Building & Training)** (E-mail: pallavkumar@bsdma.org; info@bsdma.org M: +91 9540118666) during any working day.


(Sanwar Bharti)
Secretary

**TECHNICAL BID FOR PREPARATION OF CITY DISASTER MANAGEMENT PLAN FOR DIFFERENT
CITIES OF BIHAR**

1. Technical Proposal Submission Letter
2. General Information as per below format

1	General
(i)	Name of the Agency
(ii)	Registered / Corporate Office Address
(iii)	Address for communication (including fax and e-mail)
(iv)	Name of the Co-ordinator for contact purpose
2	ORGANIZATION
(i)	Year of Registration
(ii)	Year of operation
(iii)	PAN Number
(iv)	GST Number
(v)	Brief details of Head Office and field/ branch offices
(vi)	Organizational chart
(vii)	Profile of the organization in brief
(viii)	(For point No. (v), (vi) and (vii), separate sheets may be enclosed
3	MANPOWER
(i)	Technical Head office Branch
(ii)	Administrative Head office Branch
(iii)	Whether a team of manpower is exclusively there for undertaking economic survey / study. If yes, a brief details of the numbers / educational qualification and average age group.
(iv)	A brief bio-data of the co-ordinator proposed for undertaking the study
(v)	Team Composition and Task Assignments - Staffing Schedule - Work Schedule for project period i.e. for 06 months
(vi)	Curriculum Vitae (CV) for Proposed Professional Staff
4	PAST EXPERIENCE
(i)	Total no. of survey/studies conducted till date
a)	All India Level
b)	State Level
ii)	Whether the agency has any work experience in rural areas, other survey / studies? If yes, please give brief details thereof.

iii)	Brief details of major clients
5	<p>Description of Approach, Methodology and Work Plan for Performing the Assignment within time frame.</p> <p><i>Technical approach, methodology and work plan are key components of the Technical Proposal. You are suggested to present your Technical Proposal (10-15 pages, inclusive of charts and diagrams) divided into the following three chapters:</i></p> <p><i>a) <u>Technical Approach and Methodology.</u> In this chapter you should explain your understanding of the objectives of the assignment, approach to the services, methodology for carrying out the activities and obtaining the expected output, and the degree of detail of such output. You should highlight the problems being addressed and their importance, and explain the technical approach you would adopt to address them. You should also explain the methodologies you propose to adopt and highlight the compatibility of those methodologies with the proposed approach.</i></p> <p><i>b) <u>Work Plan.</u> In this chapter you should propose the main activities of the assignment, their content and duration, phasing and interrelations, milestones (including interim approvals by the Client), and delivery dates of the reports. The proposed work plan should be consistent with the technical approach and methodology, showing understanding of the TOR and ability to translate them into a feasible working plan. A list of the final documents, including reports, drawings, and tables to be delivered as final output, should be included here.</i></p> <p><i>c) <u>Organization and Staffing.</u> In this chapter you should propose the structure and composition of your team. You should list the main disciplines of the assignment, the key expert responsible, and proposed technical and support staff.</i></p>
6	Any other relevant information the agency /individual has to provide being relevant to the study?
	Note : Please add separate sheet wherever required

Date

Signature

ANNEXURE – II**FINANCIAL BID FOR PREPARATION OF CITY DISASTER MANAGEMENT PLAN FOR DIFFERENT CITIES OF BIHAR**

1. Financial Proposal Submission Letter
2. Financial proposal (Lump sum) (One bidder can bid for maximum two group)

Group No.	Name of the Nagar Nigam	Total Cost for preparation of City Disaster Management Plan per group including all expenses.
1	Patna	
	Ara	
2	Muzaffarpur	
	Saran	
3	Bhagalpur	
	Munger	
4	Gaya	
	Bihar Shariff (Nalanda)	
5	Darbhanga	
	Begusarai	
6	Purnia	
	Katihar	
	Total (inclusive of all Taxes/GST etc.. *)	

3. Summary of Costs

- a. Breakdown of Costs by Activity (Lump-Sum)
- b. Breakdown of Remuneration (Lump-Sum)

* The above cost includes all taxes and no enhancement is allowed.

Date

Signature